

Westover Crossing Window Replacement Checklist

Required Attachments :

1. Signed and dated Request for Architectural Change form with specifications of the windows to be installed including- manufacturer, type, style, configuration, sizes, locations to be replaced.
Specifications must be provided for your proposed windows.

2. Signed and dated Indemnity Agreement

3. Sample of window frame showing the color or manufacturer's sample color chip

I hereby agree that the windows will be installed per the rules on page 16 as follows:

4. Vinyl replacement windows, vinyl clad wood replacement windows or metal replacement windows must be consistent in size, color and style to the existing windows and must be approved by the Board prior to installation. The Request for Architectural Change form must be accompanied by a sample of the vinyl frame and a brochure showing the proposed window style and specifications.

The following conditions must be met when installing replacement windows described above in lines # 4:

- Replacement double hung window exterior color must match the new original color of the existing dark brown metal windows.
- Existing aluminum frames and sashes must be removed and replaced.
- Overall exterior window frame dimensions must match existing frame dimensions for wood and masonry installations.
- Windows having full or half screens are permitted.
- Windows must be 6 over 6 double hung windows, with no exterior grids.
- No capping is permitted. No capping of any kind shall be used on windows, window frames and/or wood trim.
- Stucco must be repaired or replaced or to match existing color and texture.
- The window frames exterior surface must be caulked to the stucco, brick or wood trim using caulk that matches the dark brown window frame color.
- Windows installed into wood window box openings must not change the original style and dimensions of the wood trim around the window box.

5. The Basement Hopper window may be replaced with vinyl replacement hopper window matching the "Westover Sandtone" color.

6. Exterior storm windows are prohibited.

I hereby agree to deliver these rules to my installer and agree to adhere to these rules.

Signed _____ **Date** _____